



## StockTrack Update Installation Instructions – for Version 12.2 and higher

Following are the instructions for updating your StockTrack installation to the current version if you are currently using version 12.2 or above. (See *Help | About* to check your version.) See the Update Sheets for explanations of all additions and enhancements.

### IMPORTANT:

- Note your current version number (in *Help | About*)
- If your current version is previous to 12.2, call Figtree for installation instructions
- Do not run the update if you have started but not completed a dividend or split

### Preparation: Please Read This Entire Update Procedure Before Beginning.

1. Check where StockTrack is installed on your computer or network by right clicking on your StockTrack icon and checking **Properties | Shortcut | Start in**. Make a note of this location.
2. Make a backup of the entire StockTrack folder including all sub-folders before starting the update.
3. All users must Exit StockTrack before you install the update.
4. You will need local administrator rights to run the StockTrack update and workstation installation. If you are using Vista or Windows 7, you will need to run the install as Administrator (see below)
5. Users must have all rights/permissions on the StockTrack folder, sub-folders and files.
6. You may need to temporarily disable your antivirus software before beginning the update installation.
7. **Complete any dividends or splits that are in process before running the update (or cancel and recreate in the new version.)**

### TO START THE UPDATE -- Windows 7/Vista

Go to [www.stocktracksoftware.com/downloads.htm](http://www.stocktracksoftware.com/downloads.htm)  
 Save the file to your computer  
**Right click** on the file once it is saved and  
**Run as Administrator**

### TO START THE UPDATE --other Windows OS

Go to [www.stocktracksoftware.com/downloads.htm](http://www.stocktracksoftware.com/downloads.htm)  
**CLICK on** StockTrackInstall.exe and run it. (Or save and run later)

On the *Destination* screen, **change the destination folder to the drive letter and folder where your current version of StockTrack is located** (See above)

After you save your destination and click Next, you should see a message that begins: *Update: A previous version of StockTrack exists...* **If you do not see this message, Cancel the install. You are not set to the correct location.**

If you are pointing to the correct location, follow prompts and allow the update to complete

### WORKSTATION INSTALL UPDATES

IF you are updating from a version prior to version 12.5 or need to install to a computer that has never run StockTrack, do the following at each computer that will run StockTrack\*

1. Go to the drive letter and folder where StockTrack is installed and find the **WorkstationInstall** folder. Open the folder to find **SETUP.EXE**.

Select **SETUP.exe** and run (**right click and Run as Administrator for Windows 7 and Vista**)

2. Follow the prompts and change the target location to the place that StockTrack is installed on your network if it is not C:\StockTrack

After completing the install, start StockTrack and select *Help | About*. The version should be higher than the version number you noted before you started the update. Please call if you have any questions or need help with the install.

\*The Workstation Install is automatically run for the workstation from which you update StockTrack