

# IPS Sendero/Fiserv to StockTrack Conversion

Following is an outline of the methods available to bring shareholder accounting data into StockTrack for issuers currently using IPS Sendero, Fiserve or Prologue shareholder accounting software. These products are no longer supported and can be converted easily to StockTrack shareholder accounting software a product that is easy to use, has excellent support and the features you need to handle shareholder accounting.

Method	Fee	Technical requirements
Manual data entry	No additional fee	None
Use of StockTrack Import Wizard	No additional fee for first 90 days	Technical expertise required to move data from SQL and Map to ST data
ST IPS to StockTrack Conversion tools	\$1800/issuer company	Figtree provides conversion support

The **IPS to StockTrack Conversion Tools** that Figtree developed will transfer your data from IPS Sendero/FISERV to StockTrack. Notes related to transactions entered in IPS that are not directly convertible to StockTrack shareholder, certificate, dividend and transaction records will be saved in documents so that you will have access to this information after the conversion.

If you choose this option, Figtree runs a test conversion using our Conversion Tools to bring your data into StockTrack. You then run reports in StockTrack to review your data and compare to reports in IPS. If fine tuning is required, we will run additional routines to bring your data into StockTrack in the best possible format. After the review and fine tuning phase, we run a final conversion with fresh data which will include any fine tuning that is required.

Conversion to be completed as follows:

- Your company will provide a backup of the IPS SQL Server shareholder database via a secure transfer.
- You will also provide reconciliation information including total number of **outstanding shares**, total number of **active shareholders**, and number of **shares authorized**.
- Figtree will review the data and will discuss any conversion questions with you.

- Figtree will complete the initial conversion and provide this converted data to your company via a secure transfer with installation instructions.
- You will run reports in StockTrack to confirm the data and inform Figtree of any fine tuning that will be required in the final conversion.
- On a date to be agreed upon between your company and Figtree, your company will provide another backup of the IPS SQL database and send it to Figtree via a secure transfer with appropriate reconciliation information for the date of the database backup.

Figtree will do its best to complete this second conversion within two to three working days. The converted data will be provided to your company for final installation.

You will advise Figtree when your final review of the converted data is complete at which time your data will be removed from Figtree's computers.

Any transactions that are entered into either StockTrack or IPS Sendero after the second backup is provided to Figtree will need to be hand entered into StockTrack.